

12 June 2023

Direct Line: 01273 296622

Dear [REDACTED]

Please find attached your Business Parking Permit for Zone V. This permit is issued for you to park in permit bays or shared bays in Zone V. A business permit does not allow parking in an exclusive paid parking bay and does not exempt the holder from any other parking regulations. **Always check the bay signs for hours of operation and use.**

Check all the details on the permit below are correct before displaying in your vehicle. If any details are incorrect, please contact Parking Customer Services.

During the validity of the permit, you can request temporary cover for a courtesy vehicle. Temporary cover allows you to park another vehicle for a period of up to two weeks. You will only be able to park the temporary vehicle while the temporary cover is active - **you will not be able to park your original vehicle**. You can also request a permanent change of vehicle or inform us of a change of address.

To request these as well as to obtain further information regarding parking in Brighton and Hove, please visit the parking web pages at [www.brighton-hove.gov.uk/parking](http://www.brighton-hove.gov.uk/parking).

Please ensure that the permit is clearly displayed on the vehicle's windscreen by following the guidance printed next to the permit below.

Yours sincerely,

Parking Customer Services

#### INSTRUCTIONS



1. Please ensure you clean your windscreen before attaching the permit.



2. Remove the square perforated area away from the A4 sheet using perforations.



3. Peel off the outer edge to expose adhesive around square permit.



4. Attach permit to the windscreen using adhesive.

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